

Planning Action Clearance –Type 5

(Subdivision, Planned Developments, Conditional Use, Rezone, etc.)

Building Address _____
Parcel No. _____
Sq. Ft. of Lot/ Parcel _____

Owner Information:

Name _____
Address _____
City/ State/ Zip _____

Applicant or Contractor Information:

Name _____
Address _____
City/ State/ Zip _____
Telephone _____

DESCRIPTION OF ACTION:

- Rezone
- Planned Development
- Annexation
- Administrative Plat
- Preliminary Plat
- Final Plat
- Conditional Use
- Variance
- Design Variance
- Other (please specify) _____

REQUIRED: This Planning Clearance must be accompanied by the approved Site Plan map, Plat, and/or copies of any resolution or ordinance by the Board of Trustees or Planning Commission in relation to this action. See 'required fees and/ or documentation' on following page.

Considerations for Review

- Zone _____
- Letter of Intent
 - Setbacks
 - Landscape Plan
 - Utility Plan
 - Stormwater/ Drainage Plan
 - Access/ Parking

- Architecture/ Design/Lighting
- Required Improvements (off site)
- Compliance with Comprehensive Plan, easements, dedications, and Land Development Code.
- On / Off Site Improvements Requiredⁱ _____

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Required Fees and/or Documentation (checked items required)

<input type="checkbox"/> Planning Clearance Fee Administrative Plat	<u>Refer to current Fee Schedule</u>
<input type="checkbox"/> Planning Clearance Fee Preliminary Plat	<u>Refer to current Fee Schedule</u>
<input type="checkbox"/> Planning Clearance Fee Final Plat	<u>Refer to current Fee Schedule</u>
<input type="checkbox"/> Planning Clearance Fee Planned Development	<u>Refer to current Fee Schedule</u>
<input type="checkbox"/> Planning Clearance Fee Rezone	<u>Refer to current Fee Schedule</u>
<input type="checkbox"/> Site map/survey	_____
<input type="checkbox"/> Rezoning Map	_____
<input type="checkbox"/> Annexation Map	_____
<input type="checkbox"/> Annexation Fee	<u>Refer to current Fee Schedule</u>
<input type="checkbox"/> Letter of Intent	_____
<input type="checkbox"/> Variance Request	<u>Refer to current Fee Schedule</u>
<input type="checkbox"/> Design Variance Request	<u>Refer to current Fee Schedule</u>
<input type="checkbox"/> Conditional Use Review	<u>Refer to current Fee Schedule</u>
<input type="checkbox"/> Transportation Impact Fee	<u>Refer to current Fee Schedule</u>
<input type="checkbox"/> Sewer Tap Fee (# needed _____)	<u>Please submit Utility Request Form</u>
<input type="checkbox"/> Water Tap Fee (# needed _____)	<u>Please submit Utility Request Form</u>
<input type="checkbox"/> School Land Dedication Fee	<u>Refer to current Fee Schedule</u>
<input type="checkbox"/> Open Space or Fee in Lieu	<u>Refer to current Fee Schedule</u>
<input type="checkbox"/> Development Improvement Agreement	<u>Please see Town Planner</u>
<input type="checkbox"/> Property Deed or Proof of Ownership	_____
<input type="checkbox"/> Storm Water Construction Permit	<u>521 Drainage Authority (970) 263-8201</u>
<input type="checkbox"/> Project Review Master Sheet	_____

To be Completed by Planning Department

Total Fees Due:

Useful Information for your project can be found in the Palisade Land Development Code in the following sections.

- General Development Standards: Chapter 4
- Subdivision and Specific Development Standards: Chapter 5

For more information please refer to the Administrative Handbook on Land Use. Online versions of the Land Development Code and the Handbook are available at: http://www.townofpalisade.org/town_plan.htm.

I hereby acknowledge that I have read this application and the information is correct; I agree to comply with any and all codes, ordinances, laws, regulations or restrictions which apply to the project. I understand that failure to comply shall result in legal action, which may include but not necessarily be limited to non-use of the building(s). I acknowledge the accuracy of any site plan provided and realize that the burden for the accurate placement of any improvements is my own.

Applicant Signature _____ Date _____

Planning Approval _____ Date _____

ⁱ According to the Palisade Land Development Code, dedications and improvements off site may be required. Required improvements will be specified in a Required Improvements (R.I.) form.